

Enquiry: SS Samuel

Ref. no. EEI

MG:



**education**

Department of  
Education  
FREE STATE PROVINCE

## SCHOOL GOVERNING BODIES

(Fee-Paying & Government Subsidized Independent Schools)

All Principals

Circuit Managers

### HUMAN RESOURCE ADMINISTRATION CIRCULAR NO. 15 OF 2020

#### IMPLEMENTATION OF THE EDUCATION EMPLOYMENT INITIATIVE GRANT

1. Attached for your attention and information, please find the above circular.
2. Kindly bring the contents this circular to the attention of all parties concerned.

Regards

A large, stylized handwritten signature in black ink, appearing to read 'Th. Malakoane', written over a dotted line.

**ADV. TH. MALAKOANE**  
**SUPERINTENDENT – GENERAL**  
**DEPARTMENT OF EDUCATION**

DATE:..... 27/10/2020

Private Bag X20565, Bloemfontein, 9300

Old Saambou Building, Room 417, Cnr. Charlotte Maxeke Street and Aliwal Street, Bloemfontein

Tel: (051) 404 1955 Fax: (086) 4553122

1. In April 2020, The State President, Mr Cyril Ramaphosa announced a R500 billion fiscal stimulus package (a measure to create and safe Jobs in South Africa). Subsequently, the Department of Basic Education (DBE) submitted funding requests to the National Treasury for various projects including the Education Assistants Programme (EducAP), Janitors, Caretakers, Cleaners and Screeners. A R7 billion allocation has been set aside for the implementation of the Basic Education Sector Employment Initiative.
2. Through this initiatives, Education Assistants (EAs) and Other Assistants (OA's) will be deployed in schools to ensure continued learning and teaching in a safe environment.
3. A portion of the funding will be used to support the saving of School Governing Body (SGB) posts at fee-paying schools and posts at government subsidized independent schools. In order to roll out this Presidential Initiative, schools that needs assistance in this regard may apply to FSDOE to assist in saving their SGB posts or Government subsidised Independent school Jobs.
4. The application of a school that needs assistance must include the following information as part of its request for **relief funding** to augment salaries for affected posts:
  - 4.1 A once off comprehensive report indicating the level of financial distress faced by a school;
  - 4.2 Rolling 3 months income and expenditure reports (submitted monthly, from 30 October 2020 to 28 February 2021);
  - 4.3 Total number of posts identified to be at risk in a school;
  - 4.4 Breakdown of posts (in terms of costs) that need to be supported;
  - 4.5 Proof of salary due to all employees paid by the school (include cases where salaries have not been paid);
  - 4.6 Proof of not receiving any relief from other government institutions for the same purpose (equivalent to the expected salary. e.g. UIF TERS, provincial government initiatives); and
  - 4.7 Rolling 3 months Compensation of Employees expenditure (submitted monthly, until 30 April 2021).
5. All application must be submitted to the Directorate IDMG for the attention of :  
Director: Mrs Zandile Gxwati  
Physical Address:  
Telephone Numbers:  
Email address:
6. Closing date for the applications on or before 6<sup>th</sup> November 2020.
7. Further inquiries on this initiative may be Directed the following key officials:  
Mrs E Ntlabezo [E.Ntlabezo@fseducation.gov.za](mailto:E.Ntlabezo@fseducation.gov.za) and Mr S Samuel.  
[S.Samuel@fseducation.gov.za](mailto:S.Samuel@fseducation.gov.za)