



LIMPOPO

PROVINCIAL GOVERNMENT
REPUBLIC OF SOUTH AFRICA

DEPARTMENT OF
EDUCATION

OPEN VACANCY LIST

NO.1 VOLUME 1/2020

PRINCIPALS' POSTS
ALL DISTRICTS

17 August 2020



LIMPOPO
PROVINCIAL GOVERNMENT
REPUBLIC OF SOUTH AFRICA

DEPARTMENT OF
EDUCATION

NOTICE

In terms of Chapter 3, paragraphs 6 and 7 of the Employment of Educators Act No. 76 of 1998 as amended read with the Personnel Administrative Measures (PAM), Chapter B, I hereby publish the following Principals' posts for all Districts on the establishment of the Limpopo Department of Education.

The Limpopo Province Department of Education is an equal opportunity, affirmative action, gender sensitive employer.

I invite and encourage all qualifying educators to **view** the vacancies as an opportunity to make a meaningful contribution in the reconstruction and development of our province.

DEDEREN KO
HEAD OF DEPARTMENT(ACTING)

17/08/2020
DATE

1. PREFACE

- 1.1. This is an open vacancy list No.1 Volume 1/2020 dated 17 August 2020, advertising Principals' posts for all Districts.
- 1.2. It is the responsibility of schools to ensure that their staff and governing bodies are informed about the contents of this preface.
- 1.3. The placing of an advertisement does not automatically imply that the filling of the post(s) will be authorized by the Department.
- 1.4. All enquiries of a general nature with regard to this vacancy list should be directed to Mr S Nethengwe and Mesdames MP Ngwepe, LS Mmowa and RA Malla at telephone number 015 284 6500/1.
- 1.5. The Department takes no responsibility for applications that are lost in transit or arrive late.
- 1.6. The closing date and time of receipt of applications will be communicated in a circular that will accompany this vacancy list.
- 1.7. The date of appointment with regard to posts advertised in this vacancy list will be determined by the Department.

2. APPLICATIONS FOR ADVERTISED POSTS

- 2.1. A separate form, LPDE 1 must be properly completed and signed for each post applied for. This form is available at all institutions, circuit offices and district offices.
- 2.2. The District in which the institution applied to is situated must be clearly marked at the top cover page of the LPDE 1 form.
- 2.3. Applications must in addition, include the following documents with each application:
 - 2.3.1. Certified copies of all formal (academic and professional) qualifications from Matric (Grade 12) upwards.
 - 2.3.2. A certified copy of a SACE certificate.
 - 2.3.3. A detailed curriculum vitae (CV)
 - 2.3.4. A certified copy of an age exemption certificate (e.g. Matric / Grade 12) where applicable.
 - 2.3.5. A certified copy of an identity document.
- 2.4. Applicants are requested to use addresses and contact numbers at which they can be contacted easily even over weekends and vacation.
- 2.5. Applicants must arrange their documents in the order mentioned above in paragraphs 2.3.1 to 2.3.5, and must bind their documents together.
- 2.6. Applications should be directed to the Districts where applicants are applying to. The addresses and contact numbers of person at District Offices appear at the beginning of the vacancy list of each district. Please mark your envelope for the attention of the contact person.
 - 2.6.1. Mode of transmission shall preferably be by hand delivery or registered mail.
 - 2.6.2. Transmission of application through fax, e-mail and internet is not allowed.

- 2.6.3. The burden of proof of transmission of the application shall lie with the applicant.
- 2.6.4. Applications must be directed only to the District in which the school applied to is located.
- 2.7. Applicants must ensure that the information they provide on the application form is correct in all respects. The Department does not take responsibility for inadequate and/or incorrect information provided by applicants.
- 2.8. The Department reserves the right to withdraw any post from the vacancy list.

3. REQUIREMENTS FOR APPOINTMENT

3.1. Minimum Qualifications:

Refer to the Personnel Administration Measures, Chapter B, paragraph B.3.2.

3.2. SACE Registration:

Refer to the Personnel Administration Measures, Chapter B, paragraph B.3.2.

3.3. Applicable experience:

Refer to the Personnel Administration Measures, Chapter B, Paragraph B.3.2.

3.4. Evaluation of qualifications:

The evaluation of an educator`s qualifications to determine whether they are appropriate for appointment or not and to determine what the Relative Education Qualification Value (REQV) of the qualification is, shall be done in accordance with measures contained in the document *“Criteria for the Evaluation and Recognition of Qualifications for Employment in Education”*.

3.5. Re-appointment:

Requirements for re-appointment of educators, who have retired or have been retired prematurely,
Refer to the Personnel Administration Measures (PAM), Chapter B, paragraph B.3.4.

4. SIFTING, SHORTLISTING AND INTERVIEW PROCEDURE

- 4.1. Procedures as laid down in the Personnel Administration Measures (PAM), Chapter B and Limpopo Chamber of the ELRC Collective Agreement NO 1 of 2008 must strictly be adhered to in order to ensure that the appointment is legitimate.
- 4.2. To avoid a multiplicity of disputes or grievances, it is imperative that all role players (School Governing Bodies, Trade Unions and Educators) acquaint themselves with the contents of the PAM document, Collective Agreement No.1 of 2008, the relevant section of the Employment of Educators Act No 76 of 1998 as amended and this preface
- 4.3. It is improper for Interviewing Committee member, Trade Union officials, Departmental Officials who are directly participating or observing the process to inform, at any stage of the selection process, any of the applicants' interview candidates or unauthorized person or parties about the outcome of the selection process before the Head of Department considers the recommendation of the School Governing Body. Such disclosure of official information without approval is illegal and punishable by Law. The Department is not obliged to consider grievances based on such information.

5. APPOINTMENTS

- 5.1. Appointments are subject to the approval of the Head of Department. A candidate must therefore refrain from taking any steps to assume duty until he/she has been notified in writing that he/she has been appointed.
- 5.2. After appointment the educator is obliged to execute duties which have been provided for in the advertisement as well as in the PAM and other official documents.

N.B. (1) The advertisement of all posts in this vacancy list is done without prejudice to the Limpopo Province Department of Education.

N.B. (2) Applicants who would not have received any correspondence within four (4) months from the closing date should regard their application as having been unsuccessful.

N.B. (3) Any mistake that may be discovered after a particular process or processes will be rectified.

N.B. (4) The Limpopo Province Department of Education is an equal opportunity, affirmative action employer.

WOMEN AND PEOPLE WITH DISABILITIES ARE ENCOURAGED TO APPLY.

6. ADDRESSES OF TRADE UNIONS

The Provincial Secretary
CTU SADTU
P.O. BOX 2049
POLOKWANE
0700
Tel : (015) 297 4648
Fax : (015) 297 2450
E-mail : Pmasegela@sadtu.org.za

The Provincial Secretary
CTU ATU
9 Church Street
POLOKWANE
0699
Tel: (015) 291 3407
Fax: (015) 295 4499
E-mail: Limpopo@peuoffice.com



LIMPOPO

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DEPARTMENT OF EDUCATION

LDoE
APPLICATION FOR AN EDUCATOR POST: PART 1

PURPOSE OF THIS FORM

- To assist the department in selecting a person for an advertised post.
- This form will be used to identify candidates to be interviewed. Since all applicants cannot be interviewed, you need to fill in this form completely, accurately and legibly. This will help to process your application fairly.

WHO SHOULD COMPLETE THIS FORM

- Only people wishing to apply for an advertised position in the department.

SPECIAL NOTES

- All information will be treated with the strictest confidentiality and will not be disclosed or used for any other purpose than to assess the suitability of a person, except in so far as it may be required and permitted by law. Your personal details **MUST** correspond with the details in your ID or passport.
- Passport number in the case of non- South Africans.
- This information is required to enable the department to comply with the Employment Equity Act, 1998.
- This information will only be taken into account if it directly relates to the requirements of the position.
- Applicants with substantial qualifications or work experience **MUST** attach a CV.

C. QUALIFICATIONS (please ignore if you have attached a CV with these details.)										
Qualifications	Certificates, diplomas and degrees obtained		Where obtained?	Subjects passed		Month and year	Normal duration			
C.1. School highest standard passed.			
C.2. Professional e.g. Teachers' diploma			
C.3. Academic e.g. BA degree.			
C.4. Technical/FET college e.g. N.T.C. III			
LANGUAGE PROFICIENCY – State “Good”, “Fair” or “Poor”										
	Languages(Specify)									
Speak										
Read										
Write										
D. TEACHING EXPERIENCE(please ignore if you have attached a CV with these details)										
D.1. TOTAL NUMBER OF COMPLETED YEARS OF TEACHING EXPERIENCE										
D.2.										
Subjects Taught	Grade	Language Medium			Subjects Taught	Grade	Language Medium			
D.3. ANALYSIS OF EDUCATION POSTS HELD(please ignore if you have attached a CV will these details)										
PHASE	Post Level 1		Post Level 2		Post Level 3		Post Level 4		Post Level 5	
	Post	Years	Post	Years	Post	Years	Post	Years	Post	Years
Pre-Primary										
Primary										
Secondary										
Auxiliary Services										

Tertiary										
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E. NON-TEACHING EXPERIENCE (please ignore if you have attached a CV with these details)

Years of Services	Employer	Summary of nature of employment

REFERENCES (please ignore if you have attached a CV with these details)

Name	Relationship to you	Tel No. (office hours)

F. OTHER CAPACITIES (please ignore if you have attached a CV with these details)

F.1. INVOLVEMENT IN EDUCATIONAL AFFAIRS (EXAMINATION PANELS, MARKING, etc)

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F.2. INVOLVEMENT IN PROFESSIONAL ACTIVITIES (EDUCATOR ORGANISATIONS, etc)

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F.3. INVOLVEMENT IN PUBLIC LIFE (e.g. member of local council, elder, deacon)

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F.4. OTHER CAPABILITIES

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G. DECLARATION

I hereby certify that, to the best of my knowledge the particulars provided (including any attachments) are correct in all respects. I understand that any false information supplied could lead to my application being disqualified or my discharge if I am appointed.

.....

SIGNATURE

.....

DATE



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THIS SECTION OF THE VACANCY LIST IS FOR PRINCIPALS' POSTS FOR
VHEMBE WEST DISTRICT

IF YOU APPLY FOR POSTS IN THE DISTRICT PLEASE ADDRESS YOUR
APPLICATION AS FOLLOWS:

PRINCIPALS' POSTS
LIMPOPO DEPARTMENT OF EDUCATION
ATTENTION: MR S RAVHUANZWO
VHEMBE WEST DISTRICT
PRIVATE BAG X2250
SIBASA
0970

PHYSICAL ADDRESS:

MAKWARELA GOVERNMENT OFFICES
MAKWARELA

ENQUIRIES OF A GENERAL NATURE IN THIS DISTRICT SHOULD BE
DIRECTED TO:

Ms MV MAKHARI AT TELEPHONE NUMBER 015 963 1895

NAME OF SCHOOL	GRADE	CIRCUIT	PHYSICAL ADDRESS
Laerskool Levubu	P2	Dzondo	Levubu
Laerskool Louis Trichardt	P4	Soutpansberg East	Louis Trichardt
Louis Trichardt Secondary School	P3	Soutpansberg East	Louis Trichardt



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THIS SECTION OF THE VACANCY LIST IS FOR PRINCIPALS' POSTS FOR
MOPANI EAST DISTRICT

IF YOU APPLY FOR POSTS IN THE DISTRICT PLEASE ADDRESS YOUR
APPLICATION AS FOLLOWS:

PRINCIPALS' POSTS
LIMPOPO DEPARTMENT OF EDUCATION
ATTENTION: Ms ME CHAVALALA
MOPANI EAST DISTRICT
PRIVATE BAG X 578
GIYANI
0826

PHYSICAL ADDRESS:

OLD GIYANI PARLIAMENTARY BUILDING
NEXT TO GIYANI POLICE STATION
GIYANI
0826

ENQUIRIES OF A GENERAL NATURE IN THIS DISTRICT SHOULD BE
DIRECTED TO:

MR MI MHLONGO AT TELEPHONE NUMBER 015 811 7700

NAME OF SCHOOL	GRADE	CIRCUIT	PHYSICAL ADDRESS
Frans Du Toit Hoerskool	P4	Lulekani	Phalaborwa Town



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THIS SECTION OF THE VACANCY LIST IS FOR PRINCIPALS' POSTS FOR
MOPANI WEST DISTRICT

IF YOU APPLY FOR POSTS IN THE DISTRICT PLEASE ADDRESS YOUR
APPLICATION AS FOLLOWS:

PRINCIPALS' POSTS
LIMPOPO DEPARTMENT OF EDUCATION

ATTENTION: Ms PP MODIKA

MOPANI WEST DISTRICT

PRIVATE BAG X4032

TZANEEN

0850

PHYSICAL ADDRESS:

27 PEACE STREET

TZANEEN

0850

ENQUIRIES OF A GENERAL NATURE IN THIS DISTRICT SHOULD BE
DIRECTED TO:

MR WM RAHOLANE AT TELEPHONE NUMBER 015 306 6800

NAME OF SCHOOL	GRADE	CIRCUIT	PHYSICAL ADDRESS
Duiwelskloof Laerskool	P3	Rakwadu	Duiwelskloof



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THIS SECTION OF THE VACANCY LIST IS FOR PRINCIPALS' POSTS FOR
CAPRICORN SOUTH DISTRICT.

IF YOU APPLY FOR POSTS IN THE DISTRICT PLEASE ADDRESS YOUR
APPLICATION AS FOLLOW:

PRINCIPALS' POSTS
LIMPOPO DEPARTMENT OF EDUCATION
ATTENTION: Ms TJ NKUZANA
CAPRICORN SOUTH DISTRICT
PRIVATE BAG X03
CHUENESPOORT
0745

PHYSICAL ADDRESS:

LEBOWAKGOMO OLD PARLIAMENTARY COMPLEX
LEBOWAKGOMO
0745

ENQUIRIES OF A GENERAL NATURE IN THIS DISTRICT SHOULD BE
DIRECTED TO:

Ms JM NTSOANE AT TELEPHONE NUMBER 015 633 9500

NAME OF SCHOOL	GRADE	CIRCUIT	PHYSICAL ADDRESS
Tom Naude' Technical School	P3	Pietersburg	Polokwane
General Piet Joubert Special School	P4	Pietersburg	Polokwane
Pietersburg Laerskool	P4	Pietersburg	Polokwane
Pietersburg Hoerskool	P4	Pietersburg	Polokwane



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THIS SECTION OF THE VACANCY LIST IS FOR PRINCIPALS' POSTS FOR
WATERBERG DISTRICT

IF YOU APPLY FOR POSTS IN THE DISTRICT PLEASE ADDRESS YOUR
APPLICATION AS FOLLOWS:

PRINCIPALS' POSTS
LIMPOPO DEPARTMENT OF EDUCATION
ATTENTION: Ms SJ MADELA
WATERBERG DISTRICT
PRIVATE BAG X1040
MODIMOLLE
0510

PHYSICAL ADDRESS:

84 LIMPOPO STREET
MODIMOLLE
0510

ENQUIRIES OF A GENERAL NATURE IN THIS DISTRICT SHOULD BE
DIRECTED TO:

Ms K SONGWANE AT TELEPHONE NUMBER 014 718 1500

NAME OF SCHOOL	GRADE	CIRCUIT	PHYSICAL ADDRESS
Laerskool Koedoeskop	P2	Dwaalboom	2 Koedoskopdoring, Thabazimbi Road, 0380
Eugene Marais Laerskool	P2	Naboomspruit	80 Vyfde Straat, Mookgophong, 0560
Lord Milner Primary School	P3	Nylstroom	Old Codrington Road, Settlers, 0430
Nylstroom Laerskool	P3	Nylstroom	Corner HV Odendal and Golf Street, Modimolle,0510
Eenheid Laerskool	P3	Nylstroom	Cnr Nelson Mandela &van Rebeeck Street, Modimolle, 0510
Laerskool Unitas	P1	Palala North	123 LR Gedeelte, Zwartwater Plaas, Swartwater, 0622
Laerskool Warmbad	P3	Warmbad	80 Moffat Street, Bela Bela, 0480



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THIS SECTION OF THE VACANCY LIST IS FOR PRINCIPALS' POSTS FOR
SEKHUKHUNE SOUTH DISTRICT.

IF YOU APPLY FOR POSTS WITHIN THE DISTRICT, PLEASE ADDRESS
YOUR APPLICATION AS FOLLOWS:

DEPUTY PRINCIPALSHIP POSTS
DEPARTMENT OF EDUCATION
ATTENTION: MR TG NKADIMENG
SEKHUKHUNE SOUTH DISTRICT
PRIVATE BAG X70
LEBOWAKGOMO
0737

PHYSICAL ADDRESS:

LEBOWAKGOMO OLD PARLIAMENTARY COMPLEX
LEBOWAKGOMO
0737

ENQUIRIES OF A GENERAL NATURE IN THIS DISTRICT SHOULD BE
DIRECTED TO:

Ms P MAGEZA AT TELEPHONE NUMBER: 015 633 2800

NAME OF SCHOOL	GRADE	CIRCUIT	PHYSICAL ADDRESS
Ben Viljoen Secondary School	P3	Groblersdal	Voortrekker Straat, Groblersdal, 0470

