

Delegations for approval of Special Leave for vulnerable schoolbased employees during Disaster Management (COVID-19)

<u>Please note that in the undermentioned delegations the word "Relevant" refer to the Line Function.</u>

| PUBLIC SERV | ANTS | | |
|-----------------------------|--------------------------------|---|-------------------------------|
| SL | Initiator | Manager who recommends / Not recommends | Delegated Authority |
| 2-8 | Relevant ASD | Relevant DD | Relevant Director |
| | EDUCATORS | | |
| PL | Initiator | Manager who recommends / Not recommends | Delegated Authority |
| Teacher (PL 1) | Relevant IDSO | Relevant Circuit Manager | Relevant District Director |
| Departmental Head (PL 2) | Relevant CES | Relevant Circuit Manager (in consultation with CDS) | Relevant District Director |
| Deputy Principal | Relevant DIR | Relevant Circuit Manager | Relevant District Director |
| Principal | Relevant Circuit Manager | Relevant District Director | Relevant CD |

Delegations approved by:

Mr Edward Mosuwe Head of Department Date: 25 5 2020