



## N – ISikhokelo seSebe iWCED: Ukulawulwa kweKharityhulam

ICandelo eLikhulu loLawulo lweKharityhulam noVavanyo	N - ISikhokelo seSebe iWCED: Ukulawulwa kwekharityhulam	
N- ISikhokelo seSebe iWCED	Sikhutshwe nge: 27 Meyi 2020	Masijongisiswe njengesiymfuneko naxa kuyimfuneko

Sivunywe yiNtloko yeSebe:

BK Schreuder  
Umhla: 2020-05-27

## **N – ISIKHOKELO SESEBE IWCED: UKULAWULWA KWEKHARITYHULAM**

### **1. Injongo**

Injongo yesi sikhokelo kukunika iingcebiso malunga nekharityhulam novavanyo ukulungiselela ukusetyenziswa kwekharityhulam etshintshwe apha naphaya yamaBakala 7 nele-12.

### **2. Inkaso enikwe liSebe leMfundu leNtshona Koloni (WCED) ngethuba lemiqathango yokumiswa ngxi kweentshukumo**

- 2.1 Lo gama injongo yokuqala ibikukunika inkaso ekuqaleni kokumiselwa kwemiqathango yokumiswa ngxi kweentshukumo, ngokubonelela ngezibonelelo zokufunda kubafundi ukubanceda baqhubeke nezfundo zabo, iye yatshintsha yaliphulo lokunika inkaso kootitshala nakubafundi.
- 2.2 Injongo ibikukunika inkaso ukufundisa nokufunda kwisifundo ngasinye kwibakala ngalinye ngokusekelwe kwi-Teaching and Assessment Plans (TAPs) ezazinikwe ootitshala ekuqaleni konyaka wesikolo ka-2020.
- 2.3 Amaphulo okunika inkaso aqulunqelwa ukufundisa kwekharityhulam ye-General Education and Training (GET) ne-Further Education and Training (FET) yaye omelezwa amaphulo licandelo lophuhliso lootitshala (teacher professional development) eligxininisa:
  - ekuncedeni ootitshala bafundise bengaphandle kumasango esikolo (remotely); kunye
  - nokunceda abafundi ukuba bafunde bencediswa ekhaya (amabakala aseprayimari ubukhulu becalo) okanye ngokuzifundela ngokwabo (self-directed learning) (amabakala ezikolo eziphakamileyo ubukhulu becalo).
- 2.4 **Isihomelo A** sishwankathela inkaso ebonelelweyo nesafumanekayo. Kucetyiswa ukuba ootitshala bangene kumaziko ewebhu anikiweyo ukufikelela kwimathiriyeli yekharityhulam eninzi nakumaphulo ophuhliso lootitshala.
- 2.5 Izifundo ezisasazwa ngerediyi nethivi eziziindidi nazo ziya fumaneka ukwenzela ukuba zihlanganiswe ekunikeni inkaso ekufundiseni nasekufundeni. Amagosa nootitshala eSebe iWCED afaka igalelo qho kwezi zifundo zisasazwayo.

### **3. Ukubuyela kwabafundi bamaBakala 7 nele-12**

- 3.1 Ngethuba leKota 1 yonyaka wesikolo ka-2020, iimvavanyo eziqhubelela esikolweni (SBA) zaqhubeka ngokweengcebiso ezazinikwe kwi-TAPs (<https://wcdeportal.co.za/eresource/88496>).
- 3.2 Emva kokuphulukana phantse neeveki ezsibhozo zesikolo, ngenxa yokumiswa ngxi kweentshukumo, iSebe leMfundu esisiseko (DBE) kunyanzeleke ukuba liyitshintshe apha naphaya ikharityhulam neemfuno ezimiselweyo ze-SBAs ukwenzela ukuba zilungelane nekhalenda ehlaziywego yonyaka wesikolo kumaBakala R ukuya ku-11. Ikharityhulam yeBakala 12 ihleli ingatshintshanga.
- 3.3 Ikharityhulam yeCAPS incitshisiwe yayikhontenti enako ukulawulwa (makufundwe **isiHomelo B**) ebandakanya izakhono, ulwazi, iindlela zokusinga neemfundiso ezisisiseko ngesifundo ngasinye ngebakala ngalinye ukwenzela ukuba:
  - 3.3.1. kucaciwiwe yaye kungqinelaniswe omakufundiswe nomakuvavanywe nekhalenda yesikolo ehlaziywego;
  - 3.3.2. kwensiwe izicwangciso yaye kusetyenziswe iinkqubo ezibubuchule zokufundisa ukuqinisekisa ukuba kuyaqhubeka ukufundiswa ngokunzulu nongokuyintsingiselo;
  - 3.3.3. indlela emayilandelwe yokufunda kubafundi ihlala igcinwe injalo, ngaphandle kokudlelelela ukugqithela phambili kwabo phakathi kwamabakala; yaye,
  - 3.3.4. abafundi nootitshala abafakwa phantsi koxinzelelo olungeyomfuneko ukuzama ukugqiba ikharityhulam epheleleyo, kodwa bayakulawula ukufunda kwabo okungundoqo kweli thuba liseleyo.
- 3.4 Iimvavanyo ii-SBAs nazo ziya kutshintshwa apha naphaya. ISebe iDBE liya kubonelela ngengcaciso ngenani lemisenbenzi yeeSBAs eya kufuneka. Ukusetyenziswa kweenkqubo ezizezinye zovavanyo kuya kuhuthazwa yaye kuya kugxininiswa kwiimvavanyo ezingaphezelu EZENZELWA ukufunda (*formative*) kunovavanyo LOKUFUNDA (*summative*).
- 3.5 Iimfuno ezimiselweyo zokufundisa novavanyo ziya kuchazelwa zonke izikolo kusetyenziswa imbalelwano nonxibelewano ngekhompyutha kwisifundo ngasinye njengokuba kuye buyiselwa ezikolweni amabakala ngokwezigaba. linguqu zicaciswe kwinkcazo-ntetho ka-PowerPoint eya kuthunyelwa kootitshala.
- 3.6 Aziyi kubakho iimviwo zangoJuni. Nakuba kunjalo, iimviwo zeBakala 12 zokuzivavanya (*Grade 12 trial examinations*) zimele ukubhalwa njengeko bekusenziwa ngaphambili, kusetwe amaphepha emibuzo yaye amodareyithwe ngootitshala kwinqanaba lesikolo.

#### **4. Iindlela ezintsha zokufundisa, ukuvavanya nokufunda**

- 4.1 Ubunkokeli ekufundiseni bekomiti yolawulo yesikolo (*school management team (SMT)*) ke ngoko buyimfuneko ukuqinisekisa ukucwangcisa okuyimpumelelo ukulungiselela iindlela ezintsha zokufundisa, zovavanyo nokufunda. Makuthathelwe ingqalelo oku kulandelayo kubalulekileyo:
  - 4.1.1 Indlela yokuqinisekisa imfuno emiselweyo yokuqevelana (makufundwe **isiHlomelo C**) iyalandelwa mbo xa kuqhubeka ukufundisa novavanyo.
  - 4.1.2 Indlela yokucwangcisela ngokuggibeleyo ukufunda nee-SBAs ngokwale kharityhulam itshintshwe apha naphaya ukwenzela abafundi abasesikolweni nabafundi abasemakhaya.
  - 4.1.3 Inkaso yekharityhulam enikwe liSebe iWCED (kwi-WCED ePortal nangabacebisi bezifundo) inokusetyenziselwa ukomeleza ukucwangcisa nokufundisa.
  - 4.1.4 Iindlela zokufundisa (ngaphandle kwezo zokudibana nabafundi ubuso ngobuso) eziya kufuneka ukunika inkaso iimfuno zokufunda zabo bonke abafundi, umzekelo imathiriyeli eprintiweyo, amaqonga onxibelewano ngo-WhatsApp namanye amaqonga onxibelewano ngethekhnoloji.
  - 4.1.5 Indlela yokuqinisekisa ukuba bonke abafundi banako ukufikelela ngokupheleleyo kwiindlela zokufundiswa ezisetyenziswayo.
  - 4.1.6 Ukuba ngaba abafundi nabako na ukuyigqiba imisebenzi yovavanyo esikolweni nasekhaya yaye ukuba oku kuya kumnceda umfundsi abone unxulumano phakathi kwento abayifundileyo nelizwe elimngqongileyo.
  - 4.1.7 Ukuba ngaba umfundsi ngamnye uneencwadi zezifundo ezizezakhe (le yimfuno emiselweyo nebalulekileyo) kune/okanye iincwadi zomsebenzi.
  - 4.1.8 Amathuba ophuhliso lootitshala akhoyo ukunika inkaso ootitshala ukwenzela ukuba babenako ukufundisa ngokuyimpumelelo kwezimeko zintsha.
  - 4.1.9 Indlela yokusebenza okanye yokwabelena ngezibonelelo zethu kune nezinye izikolo.
- 4.2 Ukunika inkaso kwizicwangciso zale nkqubo kwinqanaba lesikolo, siqulunge iphepha elinye elinengcaciso ebalulekileyo otitshala amabayithathele ingqalelo xa bebuyela esikolweni. Lilinge elilula lokubaqhelanisa nokubuyela esikolweni kootitshala, kodwa “sisikhokelo sokusinga” ekunikeni iimpendulo zemibuzo yeendlela zokufundisa ezibalulekileyo ezimele ukuboniswa ngoottitshala xa beqalisa ukwenza izicwangciso zabo kwakhona (**isiHlomelo D**). Sijongene notshintsho kwinkqubo yezemfundo yaye oko kuya kufuna ngamandla iindlela zokusinga nokwenza ezintsha.

## **5. Okubalulekileyo omakwaziwe ngootitshala beBakala 7**

- 5.1 Apho izikolo zingazigqibanga ii-SBAs zeKota 1, mazigqitywe yaye zirekhodwe kwi-CEMIS.
- 5.2 Ziya kubonelelwa iinkcukacha kwizicwangciso zokumodareyithwa kwee-SBAs, ii-Practical Assessment Tasks (PATs) ezincinane neemviwo zepraktikhali. linquunu nakuba kunjalo maziqinisekise ukuba ziyaqhutywa zonke ii-SBAs ezingaphambi nasemva kokumodareyithwa.
- 5.3 Izifundo zeKota 3 neye-4 ziya kwenziwa zifumanekе yaye zenziwe ngesiNgesi, ngesi-Afrikansi nangesiXhosa.
- 5.4 I-GET Resource Pack ye-ECD – yeBakala 9 nayo iya kufumaneka ukuncedisa abafundi. Oku kuya kuquka iiividyo nemisebenzi kuzo zonke izifundo ngesiNgesi, ngesi-Afrikansi nangesiXhosa.

## **6. Okubalulekileyo omakwaziwe ngootitshala beBakala 12**

- 6.1 Lo gama ikharityulam yeBakala 12 ingalungelelaniswanga (*trimmed*), iinguqu neminyinyiva yenziwe kwii-SBAs. linguqu kwiiimviwo ze-orali nezepraktikhali nazo zicacisiwe kwisifundo ngasinye.
- 6.2 Izifundo ezisekelwe kwikharityhulam etshintshwe apha naphaya ziya kuqulunqwa ukwenzela iKota 3 neye-4 ngesiNgesi nesi-Afrikansi. Izifundo zaqho ngeveki zeKota 2 ziayafumaneka kwi-WCED ePortal.
- 6.3 Apho izikolo zingazigqibanga ii-SBAs zeKota 1, mazigqitywe yaye zirekhodwe kwi-CEMIS ungdululanga owe-15 Juni 2020.
- 6.4 iinkcukacha ngokumodareyithwa kwee-SBAs, ii-PATs neemviwo ze-orali ziya kubonelelwa. linquunu nakuba kunjalo maziqinisekise ukuba ziyaqhutywa zonke ii-SBAs ezingaphambi nasemva kokumodareyithwa.
- 6.5 Ithayimthebhile yoviwo yokugqibela iya kujongisiswa yaye iinkcukacha ziya kwaziswa izikolo zakuba zigqitywe.

## **7. Inkxaso noPhuhliso lootitshala**

- 7.1 Imenu equka konke efumaneka kwiikhosi ezenziwa ku-intanethi, eziqulunqwe ngamaCandelo eGET, eleFET, ele-Cape Teaching and Leadership Institute (CTLI), ele-eLearning nele-Inclusive Education, inokufunyanwa yaye

isetyenziswe ngootitshala kwiumfuno zabo nakwezo zomsebenzi wabo wokufundisa.

- 7.2 Ezi khosi zifikelela kwimiba emalunga nekharityhulam (yeSigaba seSiseko, esiPhakathi neSigaba esiPhakamileyo, kwakunye nese-FET), nemfundu ebandakanya bonke abafundi, uhlanganiso lwe-ICT, ulawulo lwasikolo nobunkokeli, njl.njl. Ingcaciso engaphezulu ngala mathuba ophuhliso lootitshala aya kwaziswa izikolo (makufundwe **isiHlomelo A**).

## 8. Izibonelelo zeThekhnoloji

lindidi zezibonelelo eziquka konke ziya fumaneka kwi-WCED ePortal yaye zihlaziya qho (makufundwe isiHlomelo A). Okuqukiweyo kwezi zibonelelo phantsi kwe-“Teacher Side-kick” yi-digital learning **Emergency content pack for teachers** ukuncedisa ukomeleza inkqubo yokufundisa nokufunda ngaphandle kwamasango esikolo (makufundwe **isiHlomelo A**).

## 9. Ikharityhulam yeSebe i-DBE etshintshwe apha naphaya

- 9.1 Igqityiwe inkqubo yokutshintshwa kwekharityhulam apha naphaya, ngokusekelwe kwikhala nda yesikolo ehlaziyiweyo. Kucelwa nijonge le linki ilandelayo kwiziko lewebhu leSebe i-DBE aphi anokufunyanwa khona onke amaxwebhu achaphazelekayo:  
<https://www.education.gov.za/Home/RecoveryPlan2020.aspx>
- 9.2 Oku kuquka iSetyhula yeSebe i-DBE i-Circular S2 ka-2020, yomhla we-23 Meyi 2020, ecacisa inkqubo, kwakunye nemigqaliselo exhosa oku kulungelelanisa nokucwangcisiaa kwakhona kwekharityhulam.
- 9.3 Le theyibhile ingezantsi inika isishwankathelo samaxwebhu anokufunyanwa kwiBakala 7 nele-12.
- 9.4 Amaxwebhu amanye amabakala, kwakunye nezikhokelo ze-SBAs kuya kwaziswa izikolo ngawo kwizikolo emva koku.

I <sup>BAKALA</sup>	I <sup>GAMA LOXWEBHU</sup>
1	12 National Annual Teaching Plans (Content Subjects)
2	12 National Annual Teaching Plans (Languages)
3	10–12 National Phase Content Plan (Content Subjects)
4	10–12 National Phase Content Plan (Home Languages)
5	10–12 National Phase Content Plan (First Additional Languages)
6	10–12 National Phase Content Plan (Second Additional Languages)

1	7	National Annual Teaching Plans (Content Subjects)
2	7	National Annual Teaching Plans (Languages)
3	7–9	National Phase Content Plan (Content Subjects)
4	7–9	National Phase Content Plan (Home Languages)
5	7–9	National Phase Content Plan (First Additional Languages)

## IsiHlomelo A

Icandelo	Iphulo	Injongo yenkxaso	I-Weblink
I-GET	Iphepha elinye lesifundo ngasinye	Inkxaso yokuhlaziya nokufunda ukwenzela ootitshala, abazali nabafundi njengokuba amaBakala ebethelela umsebenzi owenziweyo kwiKota 1	<a href="https://wcdeportal.co.za/eresource/90931">https://wcdeportal.co.za/eresource/90931</a>
	lincwadi zomsebenzi zeSebe i-DBE zoLwimi neMathematika	Ukuhlaziya nokulungiselela omawenziwe kwiKota 2	<a href="https://www.education.gov.za/Curriculum/LearningandTeachingSupportMaterials(LTSM)/Workbooks.aspx">https://www.education.gov.za/Curriculum/LearningandTeachingSupportMaterials(LTSM)/Workbooks.aspx</a>
	Izifundo zaqho ngeveki	Izifundo ezijongene nekhontenti engundoqo nezakhono kwizifundo zabafundi zenziwe yaye zahanjiswa nge-imeyili nango-WhatsApp kuzo zonke izikolo kusetyenziswa ii-ofisi zezithili	AmaBakala R-3: <a href="https://wcdeportal.co.za/eresource/92236">https://wcdeportal.co.za/eresource/92236</a> <a href="https://wcdeportal.co.za/eresource/93061">https://wcdeportal.co.za/eresource/93061</a> <a href="https://wcdeportal.co.za/node/94156">https://wcdeportal.co.za/node/94156</a> <a href="https://wcdeportal.co.za/eresource/101201">https://wcdeportal.co.za/eresource/101201</a> AmaBakala 4-6: <a href="https://wcdeportal.co.za/eresource/92191">https://wcdeportal.co.za/eresource/92191</a> <a href="https://wcdeportal.co.za/eresource/93051">https://wcdeportal.co.za/eresource/93051</a> <a href="https://wcdeportal.co.za/eresource/94176">https://wcdeportal.co.za/eresource/94176</a> <a href="https://wcdeportal.co.za/eresource/102396">https://wcdeportal.co.za/eresource/102396</a> <a href="https://wcdeportal.co.za/eresource/105001">https://wcdeportal.co.za/eresource/105001</a> AmaBakala 7-9: <a href="https://wcdeportal.co.za/eresource/92186">https://wcdeportal.co.za/eresource/92186</a> <a href="https://wcdeportal.co.za/eresource/93046">https://wcdeportal.co.za/eresource/93046</a> <a href="https://wcdeportal.co.za/eresource/97196">https://wcdeportal.co.za/eresource/97196</a> <a href="https://wcdeportal.co.za/eresource/102416">https://wcdeportal.co.za/eresource/102416</a> <a href="https://wcdeportal.co.za/eresource/105031">https://wcdeportal.co.za/eresource/105031</a>
	Ukufunda okusemgangathweni ekhaya	Inkxaso kubazali ekufundeni nakwimisebenzi yemihla ngemihla	<a href="https://wcdeportal.co.za/partners/#103111">https://wcdeportal.co.za/partners/#103111</a>

Icandelo	Iphulo	Injongo yenkxaso	I-Weblink
I-FET	Iphepha lesifundo ngasinye	Inkxaso kuhlaziyo nokufunda ukwenzela ootitshala, abazali nabafundi njengokuba amaBakala 10-12 ebethelela umsebenzi owenziweyo kwiKota 1	<a href="https://wcdeportal.co.za/eresource/88506">https://wcdeportal.co.za/eresource/88506</a>
	Imathiriyeli yokufunda nokufundiswa yeBakala 12	Uhlaziyo olwenzelwa abafundi bematriki kwizifundo ezikhethiweyo	<a href="https://wcdeportal.co.za/eresource/90261">https://wcdeportal.co.za/eresource/90261</a>
	Izifundo zeTelamathiki ( <i>Telematics</i> )	Usasazo ngqo Iwezfundo zifundiswa ( <i>telematic broadcasts</i> ) kwizifundo ezikhethiweyo okanye kusetyenziswa izifundo esele zirekhodiwe	<a href="https://schools.sun.ac.za/login/index.php">https://schools.sun.ac.za/login/index.php</a>
	Izifundo zaqho ngeveki	Izifundo ezijongene nekhontenti engundoqo nezakhono kwizifundo zabafundi zenziwe zahanjiswa nge-imeyili nango-WhatsApp kuzo zonke izikolo kusetyenziswa ii-ofisi zezithili	AmaBakala 10-12: <a href="https://wcdeportal.co.za/eresource/92511">https://wcdeportal.co.za/eresource/92511</a> (W1) <a href="https://wcdeportal.co.za/eresource/93481">https://wcdeportal.co.za/eresource/93481</a> (W2) <a href="https://wcdeportal.co.za/eresource/94171">https://wcdeportal.co.za/eresource/94171</a> (W3) <a href="https://wcdeportal.co.za/eresource/99256">https://wcdeportal.co.za/eresource/99256</a> (W4) IBakala 10: <a href="https://wcdeportal.co.za/eresource/105831">https://wcdeportal.co.za/eresource/105831</a> <a href="https://wcdeportal.co.za/eresource/106171">https://wcdeportal.co.za/eresource/106171</a> IBakala 11: <a href="https://wcdeportal.co.za/eresource/99321">https://wcdeportal.co.za/eresource/99321</a> <a href="https://wcdeportal.co.za/eresource/106196">https://wcdeportal.co.za/eresource/106196</a> IBakala 12:

		<a href="https://wcedeportal.co.za/eresource/105841">https://wcedeportal.co.za/eresource/105841</a> <a href="https://wcedeportal.co.za/eresource/106206">https://wcedeportal.co.za/eresource/106206</a>
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Icandelo	Iphulo	Injongo yenkxaso	I-Weblink
Ele-eLearning & I-CTLI	Uphuhliso lootitshala kumsebenzi wokufundisa	<p>Imenuy equka konke yeehosi zophuhliso lootitshala eziku-intanethi ezifumaneka kwizihloko ezininzi ezahluka-hlukaneyo.</p> <p>Uxwebhu Iwesikhokelo se-eLearning ukunceda iinqununu nootitshala ekufundiseni ngaphandle kwamasango eziko lokufunda.</p>	<a href="https://wcedeportal.co.za">https://wcedeportal.co.za</a> <a href="https://wcedctli.co.za/">https://wcedctli.co.za/</a>  <a href="https://wcedeteacher.wixsite.com/eteacher">https://wcedeteacher.wixsite.com/eteacher</a> <a href="https://wcedeteacher.wixsite.com/covid19/free-courses">https://wcedeteacher.wixsite.com/covid19/free-courses</a>
I-WCED ePortal	Amanye amaqonga enkxaso ka-intanethi	I-WCED ePortal	<a href="https://wcedeportal.co.za">https://wcedeportal.co.za</a>
		I-CTLI yeSebe iWCED	<a href="https://wcedctli.co.za/">https://wcedctli.co.za/</a>
		I-WCED Online	<a href="https://wcledonline.westerncape.gov.za/">https://wcledonline.westerncape.gov.za/</a>
		I-WCED Moodle Site	<a href="https://wcедelearn.westerncape.gov.za/">https://wcедelearn.westerncape.gov.za/</a>
		I-WCED COVID-19 info	<a href="https://wcedeteacher.wixsite.com/covid19">https://wcedeteacher.wixsite.com/covid19</a>
		I-WCED Coding	<a href="https://wcedeteacher.wixsite.com/coding/what-is-coding">https://wcedeteacher.wixsite.com/coding/what-is-coding</a>
		I-WCED eTeacher	<a href="https://wcedeteacher.wixsite.com/eteacher">https://wcedeteacher.wixsite.com/eteacher</a>
		I-WCED Hubs	<a href="https://wcedeteacher.wixsite.com/hubs">https://wcedeteacher.wixsite.com/hubs</a>
		I-WCED ICT Adoption Strategy	<a href="https://wcedeteacher.wixsite.com/adoption-online">https://wcedeteacher.wixsite.com/adoption-online</a>

Umzekelo wesicwangciso sokufundisa esihlaziyiweyo (revised teaching plan) we-Technology kwiBakala 7:

(<https://www.education.gov.za/Home/RecoveryPlan2020.aspx>)

Week	CAPS topic	Content, concepts and skills	Resources
<b>Technology Senior Phase: COVID-19 Teaching Plan (Revised ATP) Grade 7</b> Revised Term 2 content			
Week 1	Structures	<ul style="list-style-type: none"> <li>Definition and purpose of structures to contain, protect, support, span.</li> <li>Classification of structures: natural and man-made.</li> <li><b>Types of structures: shell, frame, solid – learners complete a worksheet.</b></li> </ul>	Textbooks Siyavula workbook Worksheets Applicable resources
Week 2		<ul style="list-style-type: none"> <li>Investigate: a cell phone tower – a frame structure.</li> <li>Case study: examine existing towers strengthened by triangulation, including pylons, windmill+s and mine headgear.</li> </ul>	Textbooks Siyavula workbook Applicable resources
Week 3		<ul style="list-style-type: none"> <li>Evaluate: worksheet on the advantages and disadvantages of telephone systems <b>Landline vs. mobile. Learners complete a table.</b></li> </ul>	Textbooks Siyavula workbook Applicable resources
Week 4		<b>Action research: to stiffen materials/structures</b> <ul style="list-style-type: none"> <li>Practical activity 1 – Stiffen a structural material by <u>tubing</u> – individual activity</li> <li>Practical activity 2 – Stiffen a structural material by <u>folding</u> – individual activity</li> <li>Practical activity3–stiffen a frame structure by <u>triangulation</u> –individual activity</li> </ul>	Textbooks Siyavula workbook Worksheets Applicable resources

An example of a revised teaching plan for **Computer Applications Technology (CAT) in Grade 12**

Term 3 (37 days)	03–14 August	17 August–01 September	02–23 September																		
CAPS topic	Information management and PAT	Content using case studies	Trial examination																		
Concepts, skills and values	Practical Assessment Task: Reinforce Information Management skills. Use information and data gathered. Processing and analysing.	<p>Reproduce and create documents that incorporate text, graphics and data. Manipulate graphics and text within documents. Use integrated software to create and design documents for specific purposes. Apply general principles of layout and design to a document process. Emphasise information using techniques such as placement and colour. Create documents by customising templates. Use media, visual literacy and technology skills to create products that express understanding.</p> <p>Identify general hardware configuration: Understand computers and their uses. Make better buying decisions, interpret advertisements and make judgements about quality and usefulness when buying equipment and software. Know how to fix ordinary computer problems and deal with challenges that arise from utilising computers. Know how to use the Internet and email. Appropriate use application packages.</p> <p>Make informed decisions and choices in selecting communication devices and modes of communications for a given scenario. Know how to protect oneself against online threats.</p> <p>Understand technology concepts, systems and operations and how it operates efficiently, effectively and accurately. Understand when to upgrade, when</p>	<p>Cognitive levels: Lower order – 30% Middle order – 40% Higher order – 30%</p> <table border="1"> <tr> <td>Practical Paper (P1)</td> <td>Theory Paper (P2)</td> </tr> <tr> <td>3 hours</td> <td>3 hours</td> </tr> <tr> <td>180 marks</td> <td>150 marks</td> </tr> <tr> <td>7 Questions:</td> <td>10 Questions:</td> </tr> <tr> <td>Q1–2: Word processing</td> <td>Section A: Q 1–3 (25 marks)</td> </tr> <tr> <td>Q3 –4: Spreadsheet</td> <td>Section B: Q4–8 (75 marks)</td> </tr> <tr> <td>Q5: Database</td> <td>Section C: Integrated scenario (50 marks)</td> </tr> <tr> <td>Q6: HTML</td> <td></td> </tr> <tr> <td>Q7: Integration</td> <td></td> </tr> </table>	Practical Paper (P1)	Theory Paper (P2)	3 hours	3 hours	180 marks	150 marks	7 Questions:	10 Questions:	Q1–2: Word processing	Section A: Q 1–3 (25 marks)	Q3 –4: Spreadsheet	Section B: Q4–8 (75 marks)	Q5: Database	Section C: Integrated scenario (50 marks)	Q6: HTML		Q7: Integration	
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		to buy new equipment or software and how to make informed decisions.	
Requisite pre-knowledge	Extension and progression of content covered in previous term, Grades 10 and 11.	Extension and progression of content covered in previous terms, Grades 10 and 11.	
Resources (other than textbook) to enhance learning	Computer with appropriate software application and hardware. Internet. Slide presentations. Data projector. PAT rubric and learner checklist.	Computer with appropriate software applications and hardware. Internet. Slide presentations. Data projector. Videos.	
Informal assessment, remediation	Google quizzes, Kahoot!, observation, competitions, peer-assessment, extended opportunities/activities, etc.	Google quizzes, Kahoot!, observation, competitions, peer-assessment, extended opportunities/activities, etc.	
SBA (formal assessment)	Practical Assessment Task: Phases 1 (revised), 2 (revised) and 3 (final)		Assessment Task 5: Preliminary examination

## **Ukuqelana ngethuba lokufundisa nokufunda**

### **1. Ukuqelana (*Social distancing*)**

- 1.1 Ukuqelana njendlela yokunqanda ukudibana ubuso ngobuso ngokuyimpumelelo phakathi komntu wonke ngethuba leeyure zesikolo kumasango esikolo. Ukwenza oku kusebenze, abasebenzi nabafundi bamele ukufundiswa nge-COVID-19, ngokuba inwenwa njani namanyathelo afunekayo ukunciphisa ifuthe lalo bhubhane.
- 1.2 Amanyathelo athathiweyo eklasini amele ukubandakanya izicwangciso zokunciphisa iingozi zezempiro nokhuseleko kumntu wonke kumasango esikolo. Izikhokelo zeSebe iWCED zokusebenza kwezikolo zikarhulumente ngethuba le-COVID-19 lentlekele kuzwelonke ezicacisa iimfuno zokhuseleko ezimiselweyo.

### **2. Izicwangciso zendawo engqonge ukufundisa nokufunda ekhuselekileyo**

#### **2.1 Iimfuno ezimiselweyo eziqhelekileyo**

- 2.1.1 Wonke umntu ongena kwindawo yokufundisa (iklasi, ilebhu, indawo yomsebenzi wobugcisa, igumbi lekhompyutha okanye iholo yesikolo) umele ukunxiba imaski.
- 2.1.2 Inani labantu abavumelekileyo kwindawo yokufundisa limele ukungqinelana nemfuno emiselweyo yokugcina umgama we-1.5 imitha phakathi kwabantu.
  - Iidesika zabafundi mazibe kumgama we-1 imitha ubuncinane phakathi kwazo – kuya kufuneka kulungiswe indlela yokuhlala kwabo yangaphambili.
  - Iidesika mazilungiswe ngemiqolo, iidesika zijonge phambili ukunciphisa ukujongana kwabafundi ubuso ngobuso omnye nomnye.
  - Makubekho umfundsi omnye kwidesika nganye, kangangoko kunokwenzeka oku, yaye abafundi mabasebenzise idesika enye yonke imihla.
  - Makuvulwe iifestile neminyango ukuba kunokwenzeka ukuqinisekisa ukuba kukho umoya ongenayo nophumayo.
  - Ukusebenzisana ngentloniphoh phakathi kootitshala nabafundi naphakathi kwabafundi nabanye abafundi kubalulekile ukulungiselela ukuqhube ka kokufundisa nokufunda okuyimpumelelo.
  - Apho kunako, makubekwe izicoci ezibulala intsholongwane ezandleni ekungeneni kwindawo yokufundisela nokuqinisekisa ukuba nawuphi na umntu ongenayo okanye ophumayo eklasini ucoca izandla zakhe.
  - Makusetyenziswe imizuzu emihlanu yokuqala yonke imihla ukukhumbuza abafundi ngokubaluleka kokusebenzisa “imithetho esisiseko” yokuthintelwa kokunwenwa kwentsholongwane.

- Ukuphendula ngovelwano okuyimfuneko kwimibuzo abanayo abafundi.

## **2.2 Ukucwangciselə ukufundisa**

- 2.2.1 liNqununu neeSMTs bamele ukuqulunqa izicwangciso zabo zolawulo nokubeka esweni ukufundisa ukuqinisekisa ukuba kugciniwe ukuqevelana phakathi kwabo ngethuba lokufundisa novavanyo.
- 2.2.2 Makunikwe ingcaciso malunga:
- nethayimthebhili yebakala (yamabakala) eliya kubuyela esikolweni;
  - inani labafundi abaya kuvunyelwa kumaqela eeklasi;
  - ukuba "izele kakhulu" iklasi kwizifundo zamanye amabakala, yeyiphi enye indawo enokusetyenziswa
  - ngubani omele ukufundisa okanye ukuququzelela ukufunda kwiklasi "ezeleyo";
  - uphuhliso lootitshala ukulungiselela ukufundisa kunye nokuququzelela ukufundisa okunokwenzeka kunye
  - nokuba ngubani oya kuthwala uxanduva lwemisebenzi yezolawulo novavanyo kwiklasi "izele kakhulu".
- 2.2.3 Makuqwalaselwe ngokukodwa xa ootitshala befundisa abafundi ngabanye ngabanye ngethuba leenkqubo zokufundisa novavanyo – ukunqanda ukubambana.
- 2.2.4 Makulungiswe kwakhona izicwangciso zezifundo nemisebenzi ukunciphisa ukwabelana ngeencwadi/ngemathiriyeli nokugqithisela ngezinto omnye komnye.
- 2.2.5 Abafundi mabangabolekisanı ngezinto ezifana neepeni, iirula neekhalityhuleyitha, njl.njl.
- 2.2.6 Ootitshala kunye nabafundi bayabaya kuthwala uxanduva lokucoca ngesibulala-ntsholongwane izinto zokufundisa nokufunda.
- 2.2.7 Kungcono ukuba ootitshala bahamba-hambe phakathi kweeklasi ukwenzela izifundo kunokuba bafune abafundi bahamba-hambe ukuya kwiiklasi ezahlukileyo.
- 2.2.8 Imbalelwano eya kubazali/kubagcini babafundi imele ukubandakanya izicwangciso ezenziwego ukulandela mbo umqathango wokuqevelana phakathi kwabantu kwakunye nezicwangciso eziya kuphunyezwa ukuphelisa iingozi zokubasemngciphekweni we-COVID-19 esikolweni. Makuqondwe nokuba ezi zicwangciso zingatshintsha ukuba inqanaba lokosuleleka kwabantu liyenyuka de libangele ukuba iprogram yesikolo iphazamiseke.
- 2.2.9 linqununu maziqinisekise ukuba kukho inyathelo longxamiseko elithathwayo lokumbambela loo titshala okanye elo volontiya lithe lagula.
- 2.2.10 Xa imisebenzi yokufundisa nokufunda iqhubekayo ngaphandle kweklasi, abafundi bamele ukukhuthazwa baqevelane.
- 2.2.11 Makulandelelwano abafundi nabasebenzi abangekhoyo ukwenzela ukufumana inkcazelō emakunikwe ingxelo ngayo.

**3. Izinto emazithathelwe ingqalelo xa kubhalwa iimviwo/iimvavanyo okanye kusenziwa ii-PATs**

- 3.1 Umfundi ngamnye makasoloko enxibe imaski.
- 3.2 Makuqinisekiswe ukuba kukho iidispensa zezicoci ezibulala iintsholongwane ezandleni ezibekwe jikelele apha kwindawo leyo.
- 3.3 Ukuba ikhona indawo, makulungiswe izitulo ukwenzela ukuba abafundi babe kumgama we-1,5 imitha ukuqeletana ubuncinane.
- 3.4 Emva kokuqhubeka kovavanyo, makugcinwe amagama neenkukacha zabafundi bonke kangangenyanga enye ubuncinane. Oku kuya kunceda abasemagunyeni bezempilo ukuba babalandelele abantu abanokuba basemngciphekweni weCOVID-19, ukuba kungenzeka umntu omnye okanye abangaphezulu bagule kamsinya emva kovavanyo.
- 3.5

## IsiHlomelo D

**Izinto emazithathelwe ingqalelo ekucwangciseni ukufundisa ukwenzela unyaka wesikolo ka-2020 uwonke.**

